



ROBERT GORDON'S COLLEGE



Guidance Notes

Statement of Financial Circumstances for S1 Bursary Application (Help with Fees)

Once you start the Statement of Financial Circumstances you will be able to save it and return to it on a later date, should you need to. It is estimated that it will take approximately one hour to complete, should you have all of your supporting documents to hand.

Before starting the Statement of Financial Circumstances please have the following supporting documents available for upload. Please note that additional supporting documents/information may be requested.

- P60
- P11D (statement of benefits in kind, if applicable)
- Benefit Statement(s) including universal or tax credit, DLA, PIP and/or long term sick leave allowance
- March 2022 pay slip and last three months worth of pay slips
- Divorce or Separation Agreement (if applicable)
- List of all household bank accounts and current balances
- Mortgage Statement / copy of rental agreement
- Property valuation (if applicable)
- Investment portfolio valuation (if applicable)
- Contents insurance (if applicable)

If you, or Parent/Guardian 2, of the child are business owners please have the following available;

- Self Assessment for previous tax year
- Annual Report & accounts including balance sheet

All applicants are required to complete the S1 Application form. **Only** those families applying for a Bursary (Help with Fees) are required to complete the Statement of Financial Circumstances. A Bursary Application (Help with Fees) is only complete once the S1 Application form **and** Statement of Financial Circumstances have been satisfactorily completed and received by the College by the required deadline.